

Sabillasville Environmental School

Board of Directors Meeting

October 13, 2025 6:00 PM

Members in attendance: Shelby Green, Denny Willard, Sheena Talley, Emily Darling, Alisha Yocum, Robert Black, Kara Wolf

Remote: Jeffrey Finch, Janet Boden, Justine Rodgers

- I. Approval of the agenda as submitted was moved by E. Darling and seconded by J. Finch.
- II. Alisha called the meeting to order at 6:00 PM. There was no public comment.
- III. Approval for the July Minutes was moved by J. Finch, and seconded by D. Willard. Approval passed unanimously.
- IV. Financials(J. Finch)
  - A. Audit:The firm has provided a clean audit. There are still discussions over the PPA for 24-25. Still negotiating software and in kind services, but are recording the PPA provided by FCPS. Footnote on page 13, number four, second paragraph in the concentration of revenue, dictates that the number is likely to change and agreed PPA will be either recorded in the 25-26 books or be shown as a gain in 26-27.
- V. Principals Report (S. Talley)
  - A. Celebrations- this week is conferences and the end of the term is at the end of this month. Mt. Fest, Frederick Fair and Community Show were wonderful events.
  - B. Enrollment- one addition in 8th grade
  - C. School Improvement- We were awarded an award from FCPS for MCAP scores 11.9% in Literacy and 7.5% in math and 6% in FARM students. KRA testing is back this year in Kinder. Students are already selected for remediation and progress monitored in both reading and math. The school improvement plan has been approved by FCPS central office. Continued Classical . Sheena met with Dr. Dyson and cabinet and Principals in CHS feeder group, to go over needs in the district.
  - D. Staffing- Mr. Beares has resigned. Ms. Grimes will be our long term sub.
- VI. Facilities (A. Yocum)
  - A. Pannels- still on the to do list, waiting on the contractor to give an estimate.
  - B. Fire Alarm-Landline Connection- Connections have been repaired and updated paid for by FCPS.
  - C. Chicken Coop- The Brauning Family donated a coop for this winter, and the CHS woodworking class is looking forward to building a long term house this spring.
  - D. Green House- \$3,500 from the Grant we received, and have set a date to install the roll up sides. Emily is working with SES teachers to keep the students involved in the upgrade.

- E. Other- Composting, Catoctin Mountain Farm will no longer be able to take our compost from the lunch program. Chestnut Hill Farm will resume the composting program on their property.
- VII. Bricks of the retaining wall (J. Rodgers)- Justine and Alisha met with the Mason and he has presented several options for repair.
- VIII. Grants (E. Darling)- Emily is applying for 14 different grants. One is for the chicken coop rebuild, the others range from STEAM to music, literacy, outdoor recess equipment and school security.
- IX. 8th Grade Field Trip (A. Yocum)- Last year PTO covered their field trip, consisting of tree trekking activity and an ag lesson, and tied into their curriculum and vision here. However there was an incident when a staff member was injured, and out for a few weeks and is a still ongoing workman's comp claim. The PTO has discussed and approved paying for the trip, the board continued discussion on continuing the trip again this year.
- X. MSDE Charter Funding Regulations (A. Yocum) The charter school representatives were hopeful going into the meeting for a proposed 2% admin fee but requested approval 5% if they could show why they needed the additional funds. But the new proposal also includes that the district can take additional cost share deductions with approval from MSDE. While that is unfavorable, it also included special education overage funding is not approved and would not be permitted, which is one area FCPS claims a hold on our 25% funds.
- XI. PTO updates (K. Wolf)-
  - A. Fall Family Fun Night Nov 1st 4-6pm. Will have a trunk or treat.
  - B. NY Bus trip planned for 12/13/25 at \$100 per ticket and leaves at 6AM.
  - C. Fresh wreath fundraiser again this year. Looking to start making them after Thanksgiving.
  - D. Middle School Dance Jan 23rd, after school.
  - E. Skate night is looking like February 1st 5-730pm.
  - F. A year book contract has been signed and underway.
  - G. Trolley trail gardens are closed for the fall, and will do a spring clean up.
  - H. The next meeting will be Monday November 3rd .
- XII. Motion to Adjourn was made by R. Black, Seconded by S. Green. The meeting adjourned at 6:52 and moved to the closed session.

Respectfully Submitted,  
Shelby Green