

Sabillasville Environmental School

Board of Directors Meeting

July 10, 6:00PM

Members in attendance; Robert Black, Gary Cox, Denny Willard, Ashley Barber, Shelby Green, Jeffery Finch, Dawn Getzendanner, Alisha Yocum

Remote; Robert Koontz, Barbara Doney

- I. Alisha Called the meeting to order at 6:09 PM. There was no attendance for public comment.
- II. J. Finch moved to approve the agenda for the July 10th meeting, G. Cox 2nd.
- III. New Board Overview:
 - A. Introductions were made by existing board members to new members.
- IV. The minutes were moved for approval by B. Black, seconded by J. Finch.
- V. Gary moved for Shelby to become the official secretary to the board. Jeff seconded, motion passed.
- VI. Financials (J. Finch)
 - A. Jeff reviewed how we have two sets of financials one for public view and one that goes into further detail. May we were at a deffeciet of \$10,000 due to maintenance and staff development. Over 12 month period the school has operated +\$17,000.
 - B. As far as the budget, still waiting on per pupil allocation and any facility service charges FCPS will charge, should have by the 20th of July. FCPS will require a balanced budget by August 15 2023.
 1. Jeff will be sending out what we have so far and amending with information as he receives it for the board to be able to approve.
 - C. Motion for approval A. Barber, G. Cox seconded.
- VII. Principal's Report (D. Getzandanner)
 - A. Greenhouse- once framing is finished will call for final approval. The Archery Shed is still waiting to be assembled.
 - B. Staffing update, offer was made for USS waiting to see if they will accept. Hired a music teacher, Mr. Patrick Anthony, has a background in Band and Chorus. Molly Smith will be rejoining as SLP(Speech Language pathologist). Submitted request for salary updates.
 - C. The Leadership Team met to work on the school improvement plan. Evaluating last year's performance and working that information into writing the plan that is due in OCT for approval. Updated master schedule and increased the time allotment for hands-on agricultural activities. One day a week condensed Math and ELA block and longer Agriculture and Environmental studies block, this will allow the teachers to maintain the vision on the focus of hands-on studies. In combination with dismissing students from specials it allows a rotation of PD for teachers in the topics of Environmental Studies, ELA, Math, Social/ Emotional Learning. The team also looked over student handbooks and separating elementary and middle school standards. FCPS has released a new Code of

Conduct and will be rolled out to parents with clear outlines of responsibilities of parents, students, and FCPS employees.

- D. Curriculum Updates; Since the budget original outline there have been some savings.
 - 1. Looking to downsize the number of Yubi Keys to just K. These devices help students log in to their computers.
 - 2. Spelling; teachers would like to use the curriculum from CKELA instead of two different programs. Saving \$2,269.
 - 3. History; Text for grade 7, will use the same materials as grade 6 as it covers the entire time frame needed. The curriculum will be taught in the same room, at different times for both grades. Saving \$3,500.
 - 4. Ipads for staff, bundled to get a lower price. Saving \$4,368.
 - 5. Student Agendas, would like to provide agendas for the students to assist with organization. Still looking for pricing.
- E. Mouse Infestation; Dr. Lippy approved getting an exterminator 7/10/23. The board will be sourcing a company to tackle the extermination.
- F. Security update; HP Cabling, will be providing suggestions on camera placement and server upgrade.

VIII. Facilities and Updates

- A. Tree Trimming Proposal (S. Green); Proposal provided from Baker Tree Services. A. Barber moved to accept the proposal and proceed with work. B. Black seconded motion carried. Work can be performed mon-thur 6:30-4pm.
- B. Building Assessment Proposals (A. Yocum); Morgan Keller responded that their quote includes the engineering fee that is quoted in L.S. Grim. proposal. G. Cox moved to move forward with the Morgan-Keller proposal, seconded by B. Black. Motion carried
- C. Portables (A. Yocum); Looking to get a final inspection and the project will be completed. They will house 7th grade at the start of school.
- D. Carpet Installation (A. Yocum); One room (5th grade) did not have carpet. Waiting on a date to schedule the room. Also looking to replace the carpet that is bubbling in the (4th grade room)
- E. Black Top Replacement (A. Yocum) Two options were provided by Driveways2Day, both rather costly. Board decided to wait until after the building assessment is completed.
- F. Facilities Money (A. Yocum)
 - 1. National Alliance USDA Grant- looking to apply for a USDA grant to update facilities.
 - 2. Veneable LLP, letter received, asking for \$30,000 and in return would specifically advocate for our school to get funding for facility upgrades. Board agreed to pass on the opportunity. Board agreed this would not be a sustainable financial obligation and declined the offer.
- G. MSDE Grant (A. Yocum) Working on grants.
- H. Legislative Updates (G. Cox) Passed out Legislative report. Discussing several Board of Education of Frederick County, Maryland Policies. In light of being

transparent we will be working to communicate BOD roles with parents and clearly outline what to do in the event of

IX. G. Cox moved B. Black seconded to adjourn the meeting at 7:15PM.

Respectfully Submitted,
Shelby Green