

Sabillasville Environmental School

Board of Directors Meeting

July 20, 2026 6:01 PM

Members in attendance: Shelby Green, Emily Darling, Alisha Yocum, Diane Brauning, Justine Rogers

Remote: Jeff Finch, Jan Boden, Sheena Talley, Robert Black.

- I. Approval of the agenda as submitted was moved for approval with the addition of the Great Frederick Fair by S Green and seconded by J Rogers.
- II. Alisha called the meeting to order at 6:01 PM. There was no public comment.
- III. Approval for the May Minutes was moved by R. Black, and seconded by J. Boden. Approval passed unanimously.
- IV. Financials(J. Finch)
 - A. We have run the PPA model based on what has been agreed upon with the assumptions on enrollment. We don't envision being fully enrolled. If we are fully enrolled we would be functioning with more than \$179,000 in PPA. There are some questions about medical insurance's significant increase and questions will continue to be asked. Currently our budget will be a deficit of \$198,453. Even with a fully enrolled class, we would still be facing a shortfall. We do have sufficient cash in the bank account, but catastrophes will be an exposure of weakness. Further discussions were had.
 - B. Financials are in the process of being closed out for FYE.
- V. Principals Report (S. Talley)
 - A. We were unsuccessful in obtaining a media specialist position. A full time sub position requisition has been placed. Sheena is working with HR.
- VI. Brick Wall Repairs (A. Yocum & J. Rogers)
 - A. We needed 115 bricks sold to cover our cost of the wall repair. We fell short of our goal. Discussion was had about extending the fundraiser.
- VII. Facilities (A. Yocum)
 - A. Blacktop- With current funding, the blacktop will not be an option.
 - B. Greenhouse- E. Darling-There are three sets of tasks that need completed before OSU can schedule to come out. One of the three parts has been completed.
 - C. Potomac Edison- Placed on hold
 - D. Storage- The board agreed to remain on hold due to funding.
- VIII. Grants (E. Darling)-
 - A. Gladhill- 5 teachers started July 1 in the program.
 - B. MD Alliance Grant- Finally closed out.
 - C. Delaplaine Foundation- A grant is coming at the end of August, and a possibility of applying for funds for a storage facility.
- IX. Restaurant Nights (E. Darling) Kountry Kitchen- August 26 from 4-8PM. Looking for volunteers and raffle baskets around roughly \$40-50.
- X. The Great Frederick Fair (A.Yocum) Looking for volunteers. The fair theme is "One Nation. One Fair. Together We're Better"
- XI. PTO updates (D. Brauning)-

- A. Back to School Night PTO advertising and they are supplying Pizza. The trailer will also be present to do spirit wear on site.
 - B. Mountain Fest 50th Anniversary- Continuing efforts to find vendors
 - C. Finding contacts to help fix the stage curtain.
 - D. The next meeting will be Monday August 3rd.
- XII. Motion to Adjourn was made by S. Green, Seconded by J. Roger. The meeting adjourned at 6:53.

Respectfully Submitted,
Shelby Green