

Sabillasville Environmental School

Board of Directors Meeting

July 8, 2024 6:05PM

Members in attendance; Shelby Green, Denny Willard, Robert Koontz, Alisha Yocum, Barb Doney, Kara Wolfe

Remote: Jeffery Finch, Sadie Wiles, Robert Black, Joel Fischer

- I. Alisha called the meeting to order at 6:05 PM. There was no public comment.
- II. Agenda was moved for approval from S. Green, Seconded by R. Koontz.
- III. J. Finch moved to approve the Minutes, seconded by D. Willard.
- IV. Financials (J. Finch)
 - A. May report; we operated at a slight deficit for the month and surplus year to date 46,735.00. S. Green moved D. Willard seconded to approve April financial report.
 - B. From a 2025 budget perspective, a first pass of the budget has been formulated and still has plenty of open ended questions with FCPS. Looking to have a meeting with the FCPS finance team in July. Still fluid but moving forward positively.
 - C. MSDE Grant: We do have a grant submission that we are planning on moving forward with. We are asking for funding of more than \$324,000. \$60,000 of which is asking for reimbursement for September '23- October '24. The following period would be October '24- the following year is looking to acquire funds for another portable, and facility updates.
 - D. S. Green moved to approve the Financial report seconded by R. Koontz.
- V. Principals Report (B. Doney)
 - A. Celebrations- Received Green School Banner and Plaque.
 - B. School theme this year is planting positivity & Growing Greatness.
 - C. Staffing:
 1. Tomorrow the tech department will hold interviews for our .5 udder support position. We will then need to see if they are interested in the .5 instructional assistant positions dn fi they want to apply. We currently have 8 applicants for the IA .5 Position.
 2. We welcome Valerie Branham as our new Media Specialist. She comes to us with experience at the Elementary, Middle, and High school levels. She is coming from another FCPS elementary school and is super excited to be joining SES.
 - D. Director Change: Mark Pritts the director for FCPS for charter will be retiring and Angie Corrigan will be taking his place.
 - E. Technology: Alisha and Sheena met with Supervisors and Director for FCPS technology. There were many aspects discussed. The tech team is to follow up with the finance team regarding some specifics.
 - F. Security: Clarke Consulting Group SES Had a safety evaluation on 3/28/24. We do have a second vendor to contract regarding a bid.
- VI. Facilities (A. Yocum)

- A. The Greenhouse D. Willard- Project has been completed, water, electric, fans, and lights are installed and ready to roll!
 - B. Removal of Computer Desk in Art Room- A grant from the Great Frederick Fair became available and has been applied for. \$18,000 was the ask, and they should decide by July 14th.
 - C. Carpet Installation in Portables- Will be installed tomorrow July 8th.
 - D. Spill Prevention Plan Proposal will be in the amount of \$5,000. And required for the EPA. They are also requiring more extensive water testing and registering the fuel tank.
 - E. Good News Club- Use of building. Approved unanimously.
 - F. Keeping an eye out for more desks etc for the 8th grade. There is nothing in the warehouse or surrounding schools so we will probably have to order chairs.
- VII. Charter Renewal Process- Is in the works and Alisha is working on a lot of the board pieces. The goal is to have all the pieces together by the end of July. Jeff is checking on availability of Board member training via the insurance company.
- VIII. PTO Updates- Kara Wolfe is the new PTO president.
- A. Movie night July 19th around Dark. PTO to provide popcorn and snacks.
 - B. Back to school night August 19th at 6pm.
- IX. S. Green moved and R. Koontz seconded to adjourn the open session 6:36PM.

Respectfully Submitted,
Shelby Green