

Sabillasville Environmental School

Board of Directors Meeting

November 13, 6:00 PM

Members in attendance; Denny Willard, Shelby Green, Robert Black, Robert Koontz, Dawn Getzendanner, Sadie Wiles, Barbara Doney

Remote; Jeff Finch, Ashley Barber

- I. Alisha called the meeting to order at 6:00 PM. There was no public comment.
- II. R. Koontz moved to approve the agenda for the Nov 13th meeting, S. Green seconded.
- III. A. Barber Moved to approve the Secretary minutes. Seconded by R. Koontz.
- IV. Financials ( J. Finch)
  - A. FCPS paid the invoice for the remainder of last year's per pupil allocation.
  - B. Discussion about excess operating funds was held. A. Yocum suggested moving into a 6 month CD. R. Koontz commented on waiting until after the winter to be able to have an emergency fund for heating fuel to get through the winter. The board moved to table the discussion until March.
- V. Principals Report (D. Getzandanner)
  - A. Originally approved for long term sub SEIA. Position was filled and then we were granted a full time benefited and that applicant has applied for the position and is in the process of completing HR steps.
  - B. Clubs include: Archery, Japanese, Chorus, Art Club, Band, Youth Group, Science Club.
  - C. Spelling Bee- The board approved via email to pay the fee for entry.
  - D. Sprinkler inspection completed by guardian fire 11.9.23
  - E. SGA- Campaigning is underway for middle schoolers.
  - F. Single seats available in grades 1,4,7.
  - G. Professional Development- Teacher visits completed for grade 1,2 music. Working on getting staff exposed to the programs we specialize in and forge some relationships.
  - H. Greenhouse- Ventilation has been an issue with plants drying out too fast.
  - I. Position considerations for next school year-
    1. Program Specialist for Ag Environmental Edu could be a .5 or a 1.0
    2. Grade 8 Math/ Science
    3. Math Intervention
    4. Reading Intervention
    5. IA Position in grade 1 to a 1.0
  - J. Class Size: Next year do we increase to 24 in grades 3-8
  - K. Space use next year- Will need additional classroom space inside the building to accommodate rotating different levels of math and the need for homeroom 8th grade.
  - L. Laptop purchases- We need an additional 3 laptops for teacher use. Need to order in January or February to get in time. R. Koontz moved and R. Black moved to purchase the 3 laptops. Motion passed.

- M. Boxlight purchase- will need one for the 8th grade room (currently guidance). R. Koontz moved to approve the spending on the new box light once we get the green light for spending from the grant money.
- VI. Principal Transition (A. Yocum)
  - A. The Board has been notified who has accepted the position. She will start Dec. 1, 2023.
- VII. Building Maintenance (A. Yocum)
  - A. The Greenhouse has been a struggle to maintain temperature and have water available. Discussion was held about possible options to get water and/or electricity out to the greenhouse for long term sustainability.
  - B. Consider carpeting portables (~\$3,000 per portable)- The noise levels have been distracting and detrimental to instruction. A. Barber moved to carpet the portables with per pupil funds and reimbursements with grant funds. R. Koontz seconded. Board approved.
  - C. Estimate for Monthly Maintenance Plan- Morgan Keller replied it would be \$628.96 monthly 4 hour visit for essentially what we would like them to work on. Board agreed to find their own contractors as the cost did not seem efficient.
- VIII. Visits from Delegate Valentine & Wivell- Visited the school and had a great deal of feedback and asked questions. Looking to get Senator Corderman out because he would be able to propose the allocation of funds to charter school improvements.
- IX. Outdoor Bingo Fundraiser
  - A. March 3rd Lewistown Fire Hall
  - B. Planning meeting later this month.
- X. PTO Update (A. Yocum):
  - A. Roller Skating Jan 28th 5-730pm. Skateland in Hagerstown.
  - B. Discussed doing a wreath fall fundraiser again. Will start making wreaths after Thanksgiving.
  - C. Looking to provide food for the teachers for the holidays.
- XI. R. Koontz moved to adjourn the meeting. R. Black seconded. Meeting adjourned at 6:47PM

Respectfully Submitted,  
Shelby Green