

Sabillasville Environmental School Board of Directors Meeting

February 13, 6:00 PM

In Attendance: Gary Cox, Alisha Yocum, Nancy Keller, Jeff Finch, Ashley Atkins, Michelle Heerena, Rob Koonz, Dawn Getzandanner, Barb Doney, Shelby Hahn, Sadie Wiles

- I. Public Comment - none
- II. Minutes (A. Yocum)
 - a. Approval of January Minutes- approved as written
- III. Financials (J. Finch) –
 - a. Financial liquidity is good
 - b. We have utilized Delaplaine Funds for Greenhouse
 - c. Income statement shows-favorable position YTD of ~\$116k surplus; expect to run at surplus through remainder of the fiscal period
 - d. Financial report Approved
- IV. Principal's Report (D. Getzandanner)
 - a. One student withdraw (due to desire to be in virtual learning environment); this will be filled with current year school wait list
 - b. There are some up coming withdraws, the same process will be followed
 - c. Salary increase due to MD Blueprint—anticipate 6-7% for next year
 - i. Teacher school day must also be split 60% instruction, 40% planning; this will impact staffing—not immediately, but we will need to plan to absorb this financially
 - ii. J. Finch asks whether PPA will expand based on this? He will be preparing financial plans for next year and will need to incorporate
 - iii. D. Getzandanner indicates this is likely, but we do not know if it will be sufficient to offset financial impacts
 - d. Singapore Math PD will take place March 14-15; cost was approved at previous meeting. Cost will be charged against PPA
 - e. Cottage funds have arrived; working to get vendor paid to get cottage on order
 - i. Thank you to Maria Holmes who worked to get permits approved
 - f. Archery program has launched and funds for storage shed have been secured
 - g. IReady data is showing improvement in reading scores at mid-point of year; similar results were observed in math testing; we commend the faculty, principle, and staff on their tremendous efforts to support student success.
 - h. Health Curriculum—gradual phase in; next academic year will cover nutrition and oral hygiene. We are currently offering standard sixth grade health curriculum. There is an opt out for parents
 - i. Specials Staffing for the next academic year—we will have a 0.6FTE specials teacher
 - j. We have been approved by FCPS to hire an additional special ed teacher.
 - k. Various student Honors were awarded—History Bee, FCPS Honors Chorus, Spelling Bee
 - l. Promotion of SES—STEM showcase at the County Science Fair—table to promote the school; similarly Greenfest table
 - m. Sadie Wiles was nominated as Teacher of the Year
 - i. Jane Savage and Randy Gelwicks were nominated in the staff category
 - n. We are working on a request to replace the behavior support assistant

- o. Zero holds for the last month—due to good work of staff to address emotional support needs of students
 - p. Colorado Farm PD trip—fully funded. Five people have come forward to participate (Heerema, Baker, Chase, Smiley, Getzandanner)
 - q. Shelby Hahn brought forward information regarding FFA and funding options to support an agricultural teacher at the school. She provided D. Getzandanner with a contact name.
- V. Facilities Updates (A. Yocum)
- a. Boiler – Backup boiler failed and has multiple leaks; would need to be replaced. FCPS does not require a backup heat source. If needed, this can be spun up in ~2 days
 - i. Cost to replace backup—turnkey--\$88K
 - ii. Engineer came through the building to give us a sense of whether this is worth the cost. They suggest we phase away from the boiler and find more efficient heating options
 - iii. Units in classroom ceilings are likely at end of life
 - iv. Waiting on proposal from engineer for alternative heating plans—
 - v. There is likely grant funding available for this
 - vi. Engineer suggests any saved money be used to replace windows
 - vii. We will purchase some backup parts to have on hand to ensure we can keep heat running
 - b. Suggestion to do building assessment to help formulate a strategic plan for replacement before end of life/failure point is reached
 - c. Portables – two proposals—
 - i. Modular genius-- \$338,295 new, and must be separated (30ft apart)
 - ii. Modular mobile--\$298,650 refurbished; one building
 - iii. Modular genius cost goes above allocated amount from grant but there is a 15% overage built in; we would be able to cover increased cost without grant amendment
 - iv. Decking is included with both options
 - v. Teachers have indicated they like the buildings together from a safety perspective
 - vi. J. Finch—financial perspective—we can afford this—therefore warranty, safety, ease of use should be guiding principles
 - 1. Used units are 2018, two year warranty compared with five for new
 - vii. N. Keller moves that we purchase new; second-J. Finch—Approved to purchase new from Modular Genius
- VI. Greenhouse
- i. Permit has come through
 - ii. Will have community day on March 4 to do a greenhouse raising
 - iii. Prep work will be done in advance
- VII. Lottery (A. Yocum)
- a. Current Numbers—ongoing; doing well, 200 people on waitlist with over a month before the deadline
 - b. Virtual Information Session – Feb. 21 @ 6 PM led by A. Yocum and D. Getzandanner
- VIII. Fundraising (A. Yocum)
- a. The Great Outdoors Bingo – March 5 --~100 tickets sold
 - b. Donations are coming in; Shriver meats is donating a \$300 bundle; N. Keller is working on additional donations
- IX. Charter Presentation to Board of Education – March 22 @ 6 PM

- a. We will not meet in March for our normal meeting; rather we will attend meeting
 - b. D. Getzandanner has template from her previous appointment that we can use as model
- X. Elections (N. Keller)
- a. Major skills for board members—should have an understanding of:
 - i. Finance, fundraising, governance, human resources, public relations, facilities, environmental/agricultural background
 - b. Nomination—bylaws indicate we must do a call for nominations—Board Members may nominate replacements as well
 - i. We will have a group to review nominations
 - 1. Review group: N. Keller, Robbie Koonz, A. Yocum, and D. Getzandanner (non-voting)
 - 2. Keller, Getzandanner, Koonz will write up necessary documents for potential candidates including necessary skills and BOD expectations
 - ii. We encourage both BOD members and PTO members to make recommendations for replacements
 - c. Timeline and Process—
 - i. election should happen in May to have person join on July 1
 - ii. Nominations should be in place by March 31
 - iii. Launch call for nominations March 1 through Facebook and School Newsletter
 - iv. Vote at April BOD meeting
 - v. Application should include cv/resume and commentary on why they are interested in serving
 - vi. Need to generate description of expectations for board members
 - vii. Include a conflict of interest form
 - viii. Candidates will be interviewed
 - d. Create a google doc to track nominations

X. PTO Updates- many good events took place—parents and kids are very engaged and looking forward to more events

- a. Over 100 participated in skate night
- b. Fundraisers upcoming—Hershey park tickets, spiritwear
- c. PTO funds balance-\$18k

Adjourned at 7:15pm
Respectfully Submitted,
Christine McCauslin