

Sabillasville Environmental School

Board of Directors Meeting

August 14, 6:00PM

Members in attendance; Robert Black, Gary Cox, Denny Willard, Shelby Green, Robert Koontz, Dawn Getzendanner, Alisha Yocum

Remote; Jeff Finch, Ashley Barber, Melissa Beil, Barbara Doney

- I. Alisha Called the meeting to order at 6:05 PM. There was no attendance for public comment.
- II. G. Cox moved to approve the amended agenda for the August 14 meeting, R. Black
- III. R. Black Moved to approve the amended Secretary minutes. Seconded by R. Koontz.
- IV. Financials (J. Finch)
 - A. Audit has started, and gathering documents requested. Plan to engage the finance department with FCPS to procure the \$83K that we have operated under budget from the per pupil allocation, providing that the audit confirms the dollar amount. This will allow us to operate with a balanced budget and realistic expectations for the following year.
 - B. Discussion was held about what financials might look like if we can prove that we can be financially responsible to FCPS. The goal is to have our per pupil allocation payment set up quarterly for us to manage all fiscal responsibilities on a day to day instead of running through the FCPS finance department.
 - C. Motion for approval of unaudited financials by G. Cox, Seconded by R. Black.
- V. Budget (J. Finch)
 - A. The budget has a projection of being over by \$64,927. That will be adjusted into the facility maintenance section to be able to present a balanced budget. 179 students is our break even point.
 - B. Motion to approve the budget as presented by G. Cox, Seconded by A. Barber.
- VI. Principal's Report (D. Getzandanner)
 - A. Greenhouse- Final Inspection is done. Archery shed is also assembled.
 - B. Staffing update- Mizuki Jones will fill the .5 IA & .5USS. Kara Wolfe has accepted the SEIA position. Rebecca Lawrence, the other SEIA, will be out until labor day and will need substitute coverage.
 - C. Staff Info- Schedules have been modified to include a 40 min intervention block in each grade and allows for longer environmental studies per week.
 - D. Family Communication- Smore News will continue. Back to school night will be Monday Aug21.
 - E. Budget Updates- Finishing purchasing furniture needed for classrooms.
 - F. Chorus- Mr. Anthony is interested in doing both chorus and band. Dawn suggested to start the school year with chorus and then add band in the second quarter. Each the band, and Chorus will be \$1,199 per group.
 1. S. Green moved to fund the Chorus and Band stipend for the year and add to the budget. Seconded by A. Barber. Potion carried.
 - G. Art Club- Elementary art club sentiment would be \$426 per year.

1. A. Yocum moved to approve the stipend and add to the budget. G. Cox second. Motion carried.
 - H. Archer Club- Would like to pay \$31.46 to instructors as workshop pay for running the program. Board agreed that would be fair and deserved.
 - I. Security Update- Looking for more quotes to resolve the technology deficit.
- VII. Facilities and Updates
- A. Blinds are installed. New carpet installed. Tree Trimming Completed. New water fountains installed.
 - B. Building Assessment Proposals (A. Yocum); Should have assessment by first week of September.
 - C. Water coolers will be added to the portables to get water out to those students.
- VIII. Fundraisers (A. Yocum)
- A. Great Outdoors Bingo- Looking to hold the first Sunday in March.
 - B. Discussed doing a Fall fundraiser. Topics included:
 1. Roy's Night
 2. Raffle for donated produce
 3. Discussed having a business help collect donations.
- IX. The Great Frederick Fair- Display board for the City Streets Country Roads, and possibly the Thurmont and Emmitsburg Community Show
- X. PTO Update (M. Beil): Donated money to get classroom materials for the greenhouse. Geared up for Back to School Night. Organizing the Mountain Fest, including tractor and car shows. Planning a NYC Trip this December. Will also be providing lunches for teachers as they return to their rooms and prepare for the year.
- XI. Board agreed to re-new the quote for snow removal.
- XII. G. Cox moved and R. Koontz moved to adjourn the meeting at 7:23PM.

Respectfully Submitted,
Shelby Green