

Sabillasville Environmental School

Board of Directors Meeting

February 12th, 2024 6:00 PM

Members in attendance; Alisha Yocum, Shelby Green, Robert Koontz, Ashley Barber, Sheena Talley, Sadie Wiles, Barbara Doney, Kara Wolf

Remote: Denny Willard; Tim Summers, Christy Biser, Melissa Beil, Don

- I. Alisha called the meeting to order at 6:00 PM. There was no public comment.
- II. Agenda was moved for approval from R. Koontz, Seconded by S. Green.
- III. HVAC Assessment; Discussion was held in regards to the efficiency of the heating and cooling systems of the school currently. The Department of Environment has an energy cost at 2% operating cost per student, we have room to improve our efficiency. Next steps moving forward are waiting on the contractor to come back with some engineer plans and quotes to have more discussion.
- IV. R. Koontz Moved to approve the Secretary minutes, seconded by A. Barber
- V. Financials (Tim Summers)
 - A. We are operating at a surplus currently. Grant money can be used to maintain the boiler but not for replacement, planning financially is advised to be taking place now.
 - B. S. Green moved to approve the financials report seconded by R. Koontz
- VI. Principals Report (S. Talley)
 - A. Term 1 Goal Assemblies- Great to celebrate achievements with students and families. Working to improve communication so parents don't miss announcements.
 - B. Kids Heart Challenge Assembly.
 - C. Support Employee of the year went to Mr. Jason Shives.
 - D. SES Teacher of the year went to Mrs. Doney.
 - E. Enrollment- Filled 3rd grade and 7th grade. Wait lists in all grades.
 - F. Special Education Staffing-
 1. Currently working on aligning staff for next year's specials staff may change due to aligning staff across schools.
 2. Will be getting an SEIA for next year.
 - G. Green School Application- Almost complete, finalizing finishing touches.
 - H. DIBELS info night, Literacy specialist Mrs. Woodward held and informational night earlier this evening to share kindergarten families and any other k-2 families that wanted to join.
 - I. Upcoming events
 1. Valentines Day parties Feb 14th.
 2. Pharaoh's Secrets Feb 15th.
 3. Family Literacy circle night 29th 4pm
 - J. Security cameras- reaching out to an additional contact to find options available.
 - K. Open House and Tours wonderful open house virtual open house coming up at the end of the month on the 26th.

- VII. Advocacy Day
 - A. Successful trip where the students represented us well. If bill gets further we will be sending communication to parents to be able to send emails and letters in support of the charter school legislation.
- VIII. Lottery
 - A. Open House 70 people, with 20 families came and learned more about the school.
 - B. So far we have record numbers of students enrolled in the lottery for each grade regardless of available seats.
- IX. Facilities (A. Yocum)
 - A. Greenhouse Water (D. Willard) \$4,300 was quoted by Kelco to get water to the Greenhouse. The board will put through for FCPS approval to run the water and electric.
 - B. Roof Repairs from the Morgan Keller report have been taken care of free of charge from PJ Roofing.
- X. Decisions for Next Year (A. Yocum)
 - A. Consideration of adding 1 student per class.
 - 1. Information on the septic is vague but the estimate is 240 people. The additional 9 students would push us over the 240 recommendation and need to pump the tank more.
 - 2. Parent letter was brought up as their concerns revolved around an additional student. Additional discussion was held with valued input from the teachers, who originally raised the suggestion to create an even number of students per grade making group projects more even and efficient. From a classroom management perspective it was noted there are progress being made in aligning classroom standards and protocols.
 - 3. A. Barber moved to add an additional student per class, pending FCPS approval. Seconded by S. Green. Motion passed unanimously.
 - B. Additional Staffing position
 - 1. Continued discussions will take place as we receive more information around the blueprint bill.
- XI. Teacher Request for Garden Supplies (B. Doney) Classes will finalize the materials needed.
- XII. Board of education Presentation (A. Yocum)
 - A. Presentation is due March 1.
 - B. Presentation on March 27 tentatively at 3pm.
 - C. New Charter School Director to be announced on Feb 14th.
- XIII. Great Outdoor Bingo- March 3rd
 - A. Another meeting tonight after the board meeting. Ticket sales have picked up over the past week online. We will be discussing the donations and lining up the game prizes.
- XIV. PTO Updates: Funding the next spring field trip. Cultural events coming up which will be covered partially by Rural MD Grant. Looking to curate two \$500 environmental scholarships funded by Mountain Fest.

XV. R. Koontz moved to adjourn the meeting to closed session, A. Barber seconded.
Meeting adjourned at 7:07PM

Respectfully Submitted,
Shelby Green