

Sabillasville Environmental School

Board of Directors Meeting

December 11, 6:00 PM

Attending: Robbie Koontz, Alisha Yocum, Jeff Finch, Denny Willard
Dawn Getzandanner, Sheena Talley, Sadie Wiles, Barb Doney,
Bobbie Black

- I. Public Comment-none

- II. Minutes (A. Yocum)
 - a. Approval of November Minutes (motion to approve: Robby, second: Denny)

- III. Financials (J. Finch) (motion to approve: Robby, second: Denny)
 - a. Updates
Jeff shared financials. Still working with FCPS about Psychologist compensation.
Waiting on FCPS to balance budget.
 - b. MSDE Grant
Working with MSDE to close out the grant. Should be done in 2-3 weeks.

- IV. Principal's Report (D. Getzandanner & S. Talley)

Dawn introduced Sheena Talley. Sheena shared her background as a teacher and Assistant Principal. She is looking forward to working with the board.

Hilliary Woodward, literacy specialist, passed her National Board Certification exam.

Sheena shared that our school has been invited to a Catoctin Feeder pattern dinner on Jan. 24. Community tables will also be set up.

Update on SEIA position- has changed to full time position. Funded by special ed office-Kailee Wiles has accepted the position and starts Dec. 11. Dawn is Still working to get additional support.

Green school application update- Teachers are working on getting application completed.

Open seats in grades 2,4,5 have been filled.

Security camera update- Have second vendor interested, Richard Anthony, will look at his estimate and then decide if need a 3rd estimate is needed. We need a camera to view the portables. Dawn shared the importance of how a camera can help solve problems.

Robbie-can we buy a system? No due to hooking up to FCPS- security issues with wifi.

Our current cameras still work.

Professional Development-SES teachers are observing teachers at Old Forge Elementary, teachers will be provided a note taking sheet to discuss with Hilliary, who will also be going to observe teachers.

Greenhouse-Denny is checking into electrical and plumbing

Laptops arrived for staff

Budget meeting-Review with Justus and Tim and Sheena to see where we are financially.

Alisha- explained grant process maybe able to apply for additional money to help with purchasing materials or maybe another portable.

- V. Gary's Resignation (A. Yocum)

Due to health problems Gary Cox felt the need to resign from the board. By laws state we can fill the spot by appointment or since we have a minimal board member, we could leave seat open. Discussed

the seat and decided to start thinking who we could appoint-Need a legal background and or educational background. Board could vote to appoint someone to fill the remainder of Gary's term.

- VI. Job Posting for 8th Grade Teacher
 - a. Math/Science?
Eighth grade posting- internal transfer list is out in Feb. Can only put posting out once so maybe waiting until April's Posting? Will most likely get more applicants.

- VII. Facilities (A. Yocum)
 - a. Greenhouse-Denny-water pipe very expensive. We will need to compare Micks \$14,400 bid to Kelco's bid.
Electric-\$8595.53/ Need to confer with Dr. Lippy -can we do trenching that included both electric and water?
Denny will check into Grant opportunities-Katie Stevens and Becca-Frederick County may be able to help financially with this.

 - b. HVAC
Morgan Keller- getting quote for options other than boiler, waiting for estimate
 - c. Art Room-waiting for estimate to change into a classroom
 - d. Panels on Back Wall -waiting for estimate
 - e. Carpet-Peterson carpet came out waiting for estimate
 - f. Roof Repairs-waiting for PJ's estimate for replacing roof with in next 5 years.

- VIII. Lottery
 - a. Opens January 2-Alisha will work on to make sure it is ready go.
 - b. Open House Date-. Discussed ideas- maybe Club house kids
Decided to have open house the same night as PTO meeting on Feb. 5th at 6:30. We will have a virtual Open hours on Thursday Feb. 26 at 6:30.
 - c. Do we want to consider increasing enrollment by 1 seat? Discussion-do we add one per grade at once or one year at a time? Decision was made to increase enrollment by one seat in grades K-8.
We need approval to approve the change in the application.

- IX. Consideration for Positions Next Year- Do we need to increase specials time? May need to go from .6 to .8? Will wait for guidance from FCPS as to how much planning time teachers will be required to receive.
Alisha- Would one seat be enough to pay for another teacher (pending approval from fCPS to add one seat per grade) (Motion to approve: Robbie, Seconded: Denny)
 - a. Program Specialist for Environmental Edu could be a .5 or a 1.0
 - b. Math Intervention
 - c. Reading Intervention
 - d. 5. IA Position in grade 1 to a 1.0

- X. Great Outdoors Bingo – March 3
 - a. Planning Meeting December 13 at 7 PM-

- XI. PTO Updates (M. Beil)-
Alisha- middle school dance/skate night/SGA

- Motion to adjourn the meeting. (Robbie, Denny)